|  |  |  |
| --- | --- | --- |
| DDAP-EFM-1008 Rev. 1/16 | **Case Management Service Plan** | **Provider Location:**       **Provider Name:**       **DDAP License #:**        |
| **UCN:** |       |  | Date: |       |  |
| **First Name:** |       | M.I.: |    | **Last Name:** |       | Suffix: |       |  |
|  |

**For each of the following areas, please indicate the individual’s need(s) and recommended level(s) of assistance.**

| **Need** | **Area of Assistance** | **Date Consent Completed** |
| --- | --- | --- |
| [ ]  | HEALTHCARE COVERAGE - i.e. MA, Healthcare Market Place, Veteran’s Benefits, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **BASIC NEEDS -** i.e., assistance with meeting basic needs such as food, clothing, and transportation, assistance with getting client into a healthy recovery environment, referral to housing agencies, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **PHYSICAL HEALTH -** i.e., medication management, pressing medical issues needing attention, pregnancy testing, pre-natal care, TB assessment, HIV/AIDS, Hepatitis, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **EMOTIONAL/MENTAL HEALTH -** i.e., mental health referral, psychotropic medication management; co-occurring referral, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **FAMILY -** i.e., counseling, education, resources, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **CHILD CARE -** i.e., assisting client with: child custody/visitation and/or childcare arrangements, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **LEGAL STATUS -** i.e., referral for legal assistance, communication skills when dealing with probation/parole, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | EDUCATION /VOCATION - i.e., GED, tutoring, English as a Second Language (ESL) Office of Vocational Rehabilitation (OVR) etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **LIFE SKILLS -** i.e., assistance with cooking, cleaning, grocery shopping, paying bills in a timely manner, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **SOCIAL -** i.e., develop healthy leisure activities, develop social skills, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| [ ]  | **EMPLOYMENT -** i.e., job search assistance, job training, résumé writing, Career Link, etc. |       |
| Comments: | **Action Step:**       |
| **60 Day Update:**       |
| **120 Day Update:**       |
| Additional Comments:  |       |